**Traveler Name(s)**

| **Title** | **Surname :** | **Name :** | **DOB:** | **Gender** | **Relation** |
| --- | --- | --- | --- | --- | --- |
| **Mr** | **Bhat** | **Asrar Farooq** | **28/03/1999** | **Male** | **Self** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**(Pls note relocation policy covers travel and stay for Team member, spouse and children only)**

**(Incase of Campus Hire, one parent travel is allowed)**

**(For pre-joining visit the policy covers travel/stay for Team member and spouse)**

| **Email id** | **asrarpsi@gmail.com** |
| --- | --- |
| **Designation** | **Program Associate** |
| **Employee id** | **Not Available** |
| **Contact number** | **9682690657** |
| **Alternate number** |  |
| **Entity and AU for Reservation (must**  **be 5 digits followed by dash and 7**  **digits. Example: 00316-1234567** | **Not Available** |

(Will be filled by Travel Team)

| **Credit card to be used for payment.**  **(Provide the last 4 digits only)** |  |
| --- | --- |

**Purpose of Travel**

❒ External Customer Facing (1419)

❒ Formal Recognition Events (1421)

❒ Internal Business/Operating (1422)

❒ Industry Conference/Seminar (1424)

❒ Personal Hotel/Car only (1425)

❒ Recruiting (1426)

❒ Team Member Development (1427)

**Base Location of the Team member**

| Entity Name | **Entity Billing Address** |
| --- | --- |
| WELLS FARGO EGS (INDIA) PRIVATE LIMITED (02205) | Wells Fargo Centre, Bldng No 1A 1B, Divyasree NSL Infrastructure Pvt Ltd, Raiduragam Village, Hyderabad, Telangana, 500032 |
| WELLS FARGO EGS (INDIA) PRIVATE LIMITED (00316) | Wells Fargo Centre, 3rd Floor, West Wing, Block 5, Divyasree Orion IT/ITES SEZ, Divyasree NSL SEZ, Survey No. 66/1, Raidurg, Ranga Reddy district, Hyderabad, Telangana, 500032 |
| WELLS FARGO EGS (INDIA) PRIVATE LIMITED (01583) | Wells Fargo Centre, VTV Embassy Tech Village, Embassy Tech Village SEZ, Outer Ring Road, Varthur Hobli, Devarabeesanahalli Village, Bengaluru (Bangalore) Urban, Karnataka, 560103 |
| WELLS FARGO EGS (INDIA) PRIVATE LIMITED (02199) | Wells Fargo Centre, Aster 2A, 4th Floor, VTV Embassy Tech Village SEZ, Outer Ring Road, Varthur Hobli, Devarabeesanahalli Village, Bengaluru (Bangalore) Urban, Karnataka, 560103 |
| WELLS FARGO EGS (INDIA) PRIVATE LIMITED (02113) | Wells Fargo Centre, North Block, 11th Floor, SEZ Unit, Chennai One Magnum, 200 Feet Road, Pallavaram - Thoraipakkam Road, Chennai, Tamil Nadu, 600097 |

**Mode of Travel (pls highlight)**

❒ Flight

❒ Train

❒ Self arrangements

**Itinerary Details.**

| **Offer 6 (Bangalore-Hyderabad) Onward** | | | | |
| --- | --- | --- | --- | --- |
| **Flight** | **Departure** | **Arrival** | **Duration** | **Stops** |
| **AirAsia**  **I5-972**  **Airbus A320** | **14:25,August 20, 2022,Bangalore (BLR),Terminal NA** | **15:40,August 20, 2022,Hyderabad (HYD),Terminal NA** | **01:15** | **0** |

**Fare Type (INR)**

**Base Tax Total Other Fee**

**Corporate Adult 4641 1130 5771 Cabin :Economy,Refundable, Baggage :15K Cancellation: 0,Reissue: 0**

**Frequent Flier details (if any)**

| Airline | Membership number |
| --- | --- |
|  |  |

**\*Hotel Request**

Pls update the table with the checkin and checkout dates only.

Previsit trip – Stay booking can be done for Team member and spouse

Relocation – Stay booking can be done for Team member, spouse and children as per relocation policy. For Campus hire, Team member and one parent stay is covered

Kindly note for hotel stays above 7nights - all 3 meals, 4pcs of laundry per day per room and WIFI is covered. The above inclusions are not provided for stay below 7nights.

Incase the stay needs to be extended beyond 14nights, it will be done based on Manager approval for a maximum of 7nights and will be taxable to the Team member. Kindly reach out to the Recruiter/HR for more details on the tax to be charged.

| Hotel | City | Check-in date/Time | Check-out date/Time |
| --- | --- | --- | --- |
|  |  | 20th August 2022 / 16:00 | 31st August 2022 / 15:00 |

| Any additional requirement: (pls specify) |
| --- |
| Seat preference :  Meal preference :  If possible, kindly select seat with 25 kilograms of allowance. |